

JETS course application process

Review date: 30 April 2026

Part of the JAG programme at the RCP

Purpose of this document

JAG has developed a number of basic skills training courses for JETS certification pathways. If training centres want to offer JAG courses, they are required to apply for approval from JAG. The application process is detailed below.

Currently, new courses can be developed and advertised on JETS. There is an application process for this which is described below.

Once approved, all training centres must run courses through JAG and are subject to quality assurance. All courses must be advertised on the JETS website and only certificates generated through JETS are JAG recognised.

Applications can only be made from JAG approved training centres or endoscopy training academies which meet [JAG training centre requirements](#) or [academy requirements](#).

Application process

Applications need to be submitted using the for available on the website:

<https://www.thejag.org.uk/training-courses-and-centres>

Applications will require the completion of mandatory fields, which include:

- Course type
- Duration
- Venue
- Programme
- Target audience
- Learning objectives

In addition to the completed application form, applicants will also need to submit three months DOTs on the faculty.

The application form and faculty DOTs will then be reviewed by the chairs of the Federation of Training Centres and the chair of the JAG training group. We aim to review all applications within 15 working days of receiving the application and send an outcome to the application within 6 weeks of receiving it.

The details of any course applications will be compared with existing courses being advertised. Details of all existing courses on JETS are given in the [JETS course document](#). New course applications with very similar content and learning objectives to existing courses will be allocated the same course code and potentially asked to modify some of the learning objectives.

New courses, which differ significantly from existing courses, will be given a unique course code. This code will enable potential delegates to identify the type, nature and duration of the courses available in an easily understandable format on the new JETS system. This will also enable direct comparisons of courses to assist selection by potential delegates and importantly, the ability to compare quality assurance data collected.

Quality assurance

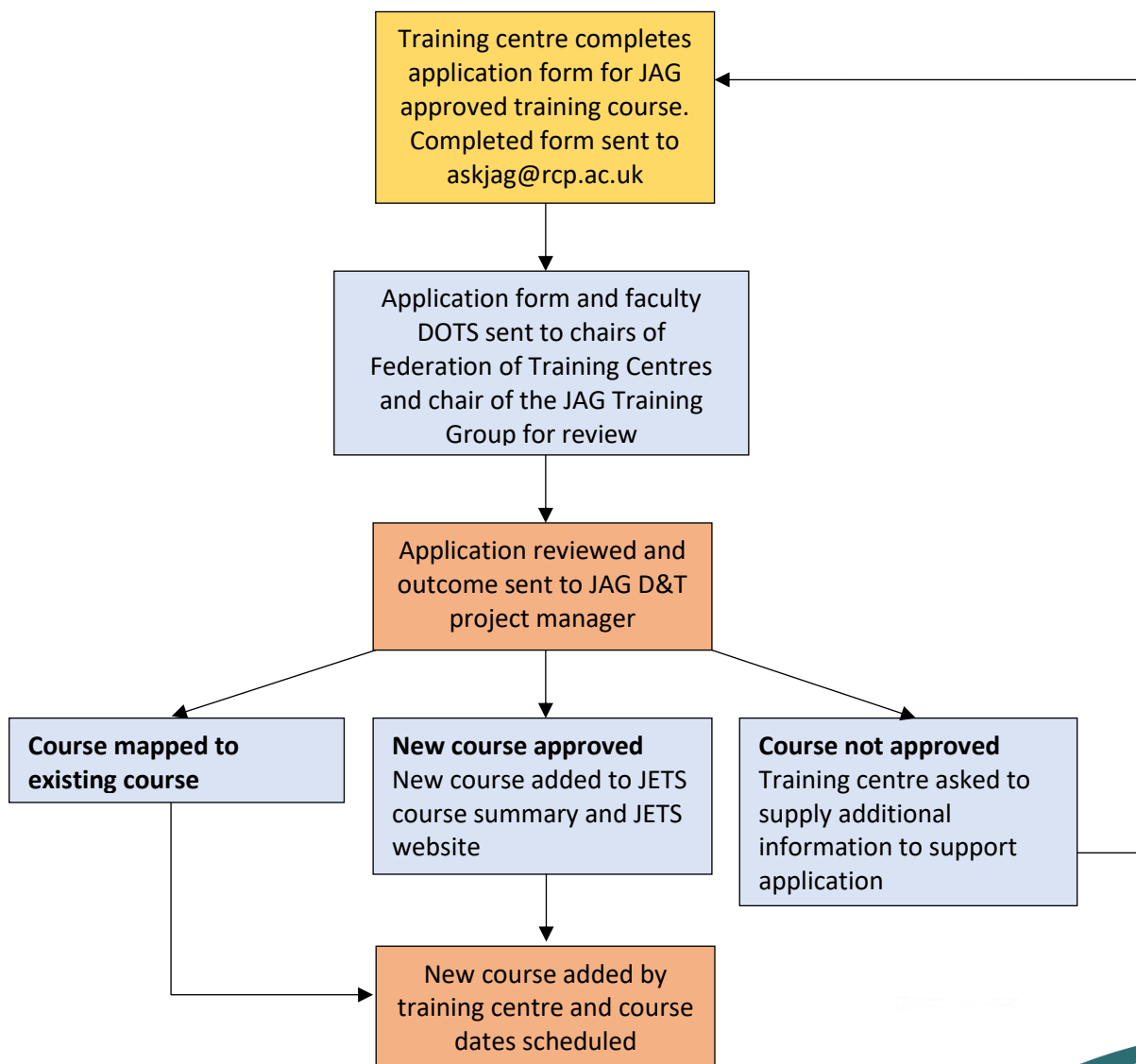
Courses will be quality assured in part, from the feedback provided by the delegates. This will include:

- Assessment on achievement of the learning objectives advertised
- Assessment of the time and quality spent on theory and model training
- Assessment of the time and quality spent training on patients
- Time spent learning effectively
- Course organisation, materials, catering etc.

All courses on JETS will produce this QA data. Faculty and trainees from each course will be asked to submit feedback on courses they have taught on or attended. The JETS system has been designed so that the feedback form interface is similar for all courses.

Courses will also be quality assured through an annual regional training centre report which training centre leads must be complete.

Overview of JETS course application process



Further information regarding this document may be obtained from the JAG office at the Royal College of Physicians.

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